Colchester Public Schools
Application for Approval of Field Trip

Overview : This Form must be completed by all staff to request approval of a Field Trip

Directions

1. Complete the form with all applicable documentation and submit to your Department Head (BA only) and your Administrator. The Form must be submitted at least **2 weeks prior** to the Field Trip for In-State Trips and **10 weeks prior** to the Field Trip for Out-of-State Trips.
2. If approved by your Administrator, the form must be sent to the Assistant Superintendent for approval.
3. If approved by the Assistant Superintendent, the form will be sent to the Superintendent for approval.
4. If the Trip is Out-of-State, it will be brought to the Board of Education at their next scheduled Meeting for approval and final decision.

Instructional Focus

Is this Trip directly related to curriculum? (Yes) No	Curriculum Unit : Biodiversity / Earth's Place in the universe

Field Trip Information

Applicant Name : Jill Levasseur	Method of Transportation : Coach Bus
School : Bacon Academy	Bus Service Number :
Grade(s) & Group(s) : Grades 10, 11, 12	Number of Students : 51
Date(s) of Trip : 12/8/25	Number of Day(s) of Trip : 1
Event : Museum of Natural History NYC	
Destination : Museum of Nat. History	Phone Number : 212-769-5100
Destination Address 200 Central Park West	State : NY
Time of Departure from School : 07 a.m.	Clothing / Equipment Required :
Time of Arrival to School : 6-7 p.m.	no special clothing or equipment

Student Cost Information

*Cost to Student $ 85.00	Suggested Student Pocket Money $ 25.00 (lunch/dinner)

Supervision Information

1. Name : Jill Levasseur	Cell Phone : 860-670-8155
2. Name : Nicole St. George	Cell Phone : 724 418 5340

List all Adult Chaperones: Ratio of adult chaperones to students must be at least : 1:5 for Grades K-2, 1:8 for Grades 3-5, 1:10 for Grades 6-8 and 1:15 for Grades 9-12 (1 day trips) or 1:10 (overnight trips)

Amelia Vinaguerra
Tom Mullane

Administrator Signatures

Applicant	Date 9/25/25		
Department Chair (BA Only)	Date 9/26/25	Approved ✓	Denied
Principal/Administrator	Date 9/29/25	Approved	Denied
Assistant Superintendent	Date 9/30/25	Approved	Denied
Superintendent	Date 10/1/25	Approved	Denied

Board of Education (if applicable)

Board of Education Meeting Date October 14, 2025	Approved	Denied

Field Trip Instructional Plan

Field Trip Location : New York City

Reference Check : Visited Site On : OR Spoke with: Silver Hill Travel

Name of Staff Completing Form : Jill Levasseur

Grade / Group Attending : Biology and Physic Students

Instructional Focus of Field Trip

Specific Curriculum Standards Addressed by Field Trip:

See attached

Assessment of Student Learning:

See attached

Trip Agenda/Activities

List/Attach entire break out of times for each day. Include travel time and all activities

Date/Time	Location	Activity
12/8	Hall of Biodiversity	Explore hall of biodiversity
	Diorama Exploration	of ecosystems
		Observe evidence of human influence
		Evidence of adaptations
	Hayden Planetarium	Encounters in the Milky Way
		Cosmic Splendor
		Eyes on the Universe

Bus Information

Bus Reservation Date	Price of Bus(es) $ N/A

Instructional Focus of Field Trip

Specific curriculum standards addressed by the field trip:

NGSS Standard Connection

Biology classes:
HS-LS4: Biological Evolution: Unity and Diversity

HS-LS4-1: Communicate scientific information that common ancestry and biological evolution are supported by multiple lines of empirical evidence.

HS-LS4-4: Construct an explanation based on evidence for how natural selection leads to adaptation of populations.

STEM Club/Physics students:
HS-ESS1-4 Earth's Place in the Universe
Use mathematical or computational representations to predict the motion of orbiting objects in the solar system, and galaxy.

HS-PS2-4 Motion and Stability: Forces and Interactions
Use mathematical representations of Newton's Law of Gravitation and Coulomb's Law to describe and predict the gravitational and electrostatic forces between objects.

HS-PS4-5 Waves and their Applications in Technologies for Information Transfer
Communicate technical information about how some technological devices use the principles of wave behavior and wave interactions with matter to transmit and capture information and energy.

Assessment of Student Learning

Biology students will investigate the evolutionary history of a specific classification of organisms in the animal kingdom found in the hall of biodiversity. Using the chosen group of organisms, students will identify examples of natural selection that have taken place over time in this group of organisms.

Using the dioramas in the museum, students will observe evidence of the impact of abiotic factors on adaptations of species and potential human influences in these ecosystems.

Back in the classroom, students will conduct research on how humans have impacted the ability of the chosen organismal group to survive over time.

Students will develop possible solutions to reduce human impact on species survival and present these solutions to their respective classes.

Physics students/STEM Club

Physics/STEM club students will have a unique real world connection to lessons about electromagnetic radiation. In The Eyes on the Universe exhibit students will take observations of images taken from the newest space telescopes. These images are displayed in the highest resolution, featuring new discoveries made with infrared cameras on the James Webb Telescope. Students will rank these images according to the photon energy level of the radiation used.

Students will receive an extra ticket to attend a show at the Hayden Planetarium attached to the museum. This year's show is "Encounters in the Milky Way" which will feature artistic visualizations of real astrophysical data. The show will directly connect to standard PS2-4 as data from the merger of the Milky Way and a nearby dwarf galaxy are visualized for the first time.

Students will get a chance to move throughout the museum before stopping at a featured exhibit "Cosmic Splendor." Here students will view jewelry inspired by the cosmos, highlighting STEAM and the connection between art and science.

In future STEM club meetings, students will use their learning to create a STEM lesson to bring to the Middle School STEAM class. As we did last school year, the club will coordinate with the classroom teacher at WJ to create an appropriately leveled lesson. This will provide an opportunity for leadership within the STEM club, and provide STEM roll models for the middle school students.

Background and information on Silver Mill Student Travel

At the beginning of the school year I received a mailing from Silver Mill Student Travel with information regarding a trip to the Museum of Natural History in New York that included; round trip motor coach, admission to the museum, admission to the Hayden Planetarium and a tour director all at the cost of $85 per person. Five chaperones are included in the pricing assuming 51 students register for the trip

I spoke with the owner of the company, Josh by phone to verify the trip. The tour director handles all communication with the bus/bus driver, museum for the tickets- allowing the chaperones to focus on the students.

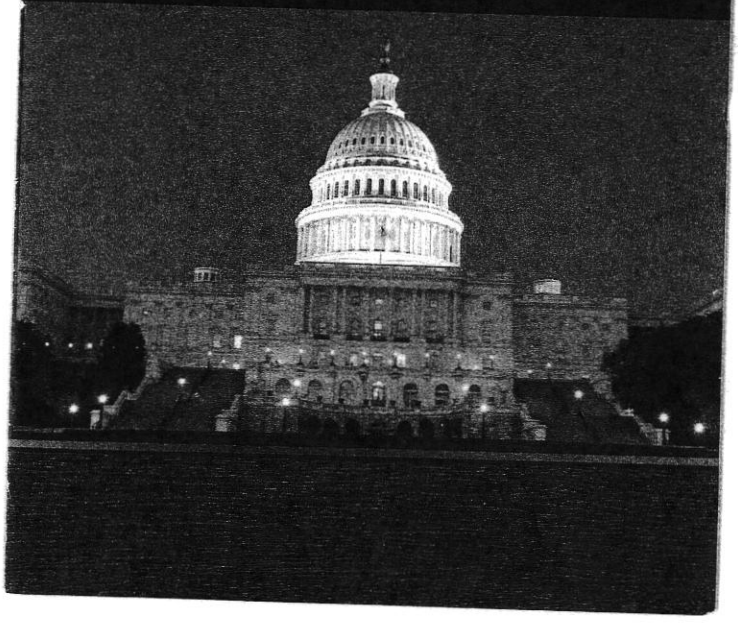
This is the same trip I had planned in the spring of 2020 before the national lockdown due to the pandemic. I had not had the opportunity to plan the trip again with all the logistics involved, particularly securing a coach bus, however this organization has made the planning process quite simple.

WWW.silvermillstudenttravel.com is their website if more information is needed.

Informational Flyer

CONNECTICUT'S PREMIER FIELD TRIP PROVIDER

SILVER MILL STUDENT TRAVEL



SILVER MILL STUDENT TRAVEL

Museum of Natural History

Round Trip Motorcoach Transportation
Round Trip Motorcoach Transportation
Admission to the American Museum of Natural History
Admission to the Hayden Planetarium
All Special Exhibits
Tour Director
Complimentary Chaperones!
Tour Director (optional)
Complimentary Chaperones!

Cost Per Person:
From: $85

For our Full Catalog Visit our Website
www.silvermillstudenttravel.com